



# Notification of Project Startup



Project ID	Project Title			Date
Agency				
Contact		Phone	Email	Fax
Project Manager		Phone	Email	Fax
Start Date	Estimated Completion Date		<b>Reporting Requirements to GITA</b> <input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually (Fiscal) <input type="checkbox"/> Major Milestone <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually (Fiscal) <input type="checkbox"/> End of Project	
PIJ Development Cost (000)	PIJ Total Cost (000)			
Revised Development Cost (000)	Revised Total Cost (000)			

## Major Milestones

	Milestone	Start Date	End Date
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Complete all information above this line

Submitted By		Chief Information Officer (CIO)	
<b>Submit this form to GITA prior to officially starting the project.</b>			
GITA Analyst	Phone	Email	Fax